

Abbott Library Board of Trustees Minutes
Town Office Meeting Room – February 21, 2012
Draft

Trustees: Terri Jillson White, Chair; Peter Urbach, Assistant Chair; Tracy Nangeroni, Treasurer; James Gottling, Secretary; Barbara Hollander; Jean Molloy; and John Wilson

Alternates: Mary Epremian, Anne Nilsen, and Tom Mickle

Director: John Walden

Others: Dick Katz, President of Friends; Jean Wilson; Sue Gottling, Sunapee Selectperson (at 7:32 PM)

Chairs' Opening Remarks – Terri White

Terri opened the meeting at 6:30 PM. As Jean Molloy had not arrived, Terri asked Anne Nilsen to sit in for Jean. Jean arrived at 7:32 PM, replacing Anne.

Approval of Minutes – Jim Gottling

Jim commented that Terri had followed up with the AG's office. Anne Edwards at the AG office confirmed that our process, preparing a draft within 5 days with a follow-up with "minutes as approved" is, in her words, "perfect." Jim noted that the minutes of the January 17 meeting were not marked as "Draft" and any corrections made this evening to those minutes will appear in the minutes for this meeting. In the future, minutes completed within the five-day requirement will be marked as "Draft" and the draft copy will be corrected, if necessary, and the approved minutes, marked as such, submitted to the Trustees and Archive. Both copies will be retained for public access.

Jim asked for corrections or additions of the January 17, 2012 minutes. Terri said that on page 2, *Chair's Report*, paragraph 2 the name of the radio interviewer was John Harper, not John Parker. With that correction, on motion by Barbara H, Tracy N 2nd, the minutes were unanimously approved as corrected.

Report from the Friends of Abbott Library – Dick Katz

Dick Katz said that when the cookbook project began he had hoped to sell perhaps 100 copies. He was pleased to report that 800 copies have been sold.

Terri suggested setting July 14 (Second Saturday in July) as the date for the booksale and pancake breakfast. Barbara H moved, John Wilson 2nd, to adopt that date for the event. The motion passed unanimously.

Director's Report – John Walden

John Walden said he had visited Sharon Montambeault. She will be off this week. Her family will hold visiting at Newton-Bartlett Funeral Home in Newport Saturday from 1 to 2 o'clock PM. Terri said that John will provide coordination for food donations for the family. An obituary will appear in the InterTown Record next week and in the Union Leader and Eagle Times tomorrow. Donations in memory of Sharon's son, Jason, may be to the Turning Points Network or The Abbott Library Foundation.

John will be away at conference from Tuesday, March 13 through Friday, March 16. He noted that the "Library Calculator" has been placed on the web site. This calculator provides a calculation of the worth of the library to an individual.

Abbott Library Board of Trustees Minutes
Town Office Meeting Room – February 21, 2012
Draft

Treasurer's Report – Tracy Nangeroni

Noting that the LSB \$183k CD comes due on 3/5/2012, not 3/15/2012 as in her report, Tracy suggested renewing the CD. Peter U noted that we will need nearly \$300k late in March to complete the land purchase. During the discussion it was noted that all of the funds in the New Library Capital Reserve Fund can be withdrawn, then use a one-time withdrawal from the CD to provide the remaining funds needed for the land purchase. Barbara H moved, Peter U 2nd, to roll over the CD. The motion passed unanimously.

Chair's Report – Terri White

Terri said she had invited Peter Spanos to be at the meeting, as he is running to be a Library Trustee, but he was not present. Mary E is not seeking reappointment as alternate when her term ends on April 9. Anne N and Tom M do seek reappointment when their terms end in May. Terri asked that the alternate opening be announced on the web site and that the volunteer form be made available there. She deferred further comments about her written report until appropriate times later in the agenda.

New Abbott Library

A. Status of 1st Postcard Mailing

Anne N reported that the 2,223-card first postcard mailing went out on Valentine's Day, February 14. Jean Wilson added that the prison had not provided enough cards, but they printed the needed cards.

B. Update on 2nd Postcard Mailing

Terri made an executive decision to delay the second postcard mailing. Town manager Donna Nashawaty contacted us about the source of funds being used to pay for the political material being sent out. We had planned to pay for these from the Capital Campaign funds, but this is not permissible as the funds are held in a Town account. Funds in any Town account may not be used to support political advertising. Previous informational mailings do not come under this proscription. However, all material calling for a specific vote (the last three Kearsarge Shopper ads, postage and printing for the two postcards, and the yard signs) will have to be paid for from alternate funds. Everyone agreed to participate in the funding. John Wilson will coordinate this activity. The second postcard will be marked with the political disclaimer "Paid for by the Supporters of the New Abbott Library, John Wilson Fiscal Agent" and its return address will be John Wilson's address.

The second postcard will be printed on 5" x 8" cards. Dick Katz said that we could use the Friends indicia on the card. Peter moved, Tracy N 2nd, to pay for renewal of the Friends indicia from Capital Campaign funds in view of the fact that we have made so many informational mailings using that indicia. This motion passed unanimously.

C. Final Kearsarge Shopper Ad

The final Kearsarge Shopper ad will be a full-page ad and will include the new version of the political disclaimer.

Abbott Library Board of Trustees Minutes
Town Office Meeting Room – February 21, 2012
Draft

D. Outreach Update

- i. Meetings – In her Report, Terri provided a summary of the 13 presentations completed, two others scheduled, and perhaps 2 more.
- ii. Kearsarge Shopper Ads – Three Kearsarge Shopper ads remain to be published. One will be out this week, a second next week, and the last, a full-page ad, will appear March 7.
- iii. Newspapers – Terri has contacted the InterTown Record to see if they would write a feature story but has not yet heard back from them. A story will appear soon in the Valley News.
- iv. YouTube Video – Tracy moved, Jean M 2nd, to authorize spending \$200 to have Brian and Mary Armentrout produce a YouTube informational video detailing the two library articles. The motion passed unanimously.
- v. School Handouts – Jean M will prepare these as informational items.
- vi. Lawn Signs – There was discussion about placement of signs. The signs will have the modified political disclaimer.
- vii. Letters to Editors – Terri will work with Anne N to send letters to local area newspapers in time for publication the week before the election.

E. Deliberative Session

The deliberative session presentation about the library articles went very well. Terri and John Walden received many congratulations on their presentation.

F. Election Day

Terri said that Harry Gale, Town Moderator, informed her that informational boards about the library articles may be placed in the hallway outside of the gym next to the windows. Outside of the building, a clear 10-foot pathway must be maintained to allow voters unrestricted access. Signs cannot be posted in the ground but can be on cars. One car with many signs will make a statement. Jean M & Anne N will coordinate the volunteers who will be there throughout the day.

G. Foundation Update

Referring to Mindy's report, Terri said that Mindy and she had collaborated to be sure that at no brainstorming session would there be more than three library Trustees present.

The Foundation progress is on a very positive track, and Terri is confident that the \$500k goal will be achieved before the election. She and Mindy will send out a press release when the goal has been met.

H. Report on Non-Respondent Donors

Peter U presented a slide show that detailed the work he has done to prepare a Cy Pres petition to the court to release funds donated in the last campaign from individuals who have not responded to any of our mailings that asked what they want us to do with their donations. The amount in these funds amounts to about \$14k. Peter has authority by motion of the Trustees (See minutes of the January

Abbott Library Board of Trustees Minutes
Town Office Meeting Room – February 21, 2012
Draft

17, 2012 meeting) to submit these documents to the court. Peter will submit these after the March election.

Peter U provided an historical record dating back to March 1999 listing 24 previous Town warrant articles involving the Abbott Library, its Trustees, and plans for a new library.

Old Business - *None*

Other Business

Terri thanked Tracy for her work as Treasurer, presenting her with a bouquet which was accompanied with applause.

Public Comment - *None*

Adjournment

On motion by Barbara H, Tracy N 2nd, the meeting adjourned at 7:59 PM.

Respectfully submitted,



James G Gottling, Secretary